
The Committee For The Upliftment Of The Mentally Ill (CUMI)
Annual General Meeting Minutes for August 2011 – July 2012 (AGM)
Held May 20th, 2013
5:35 pm
Venue: Little House, Sunset Blvd/Bottom Road, Montego Bay

Present

Pearnel Bell	Chairperson
Jane Fray	Treasurer
Sonia Daley-Clarke	Secretary
Joy Crooks	Director/Administrator
Ann Newnham	Director/Children's Coordinator
Cynthia Lumley	board/ supporting associate
Sylvia 'Grace' Grandison	" " "
Karen Burgess	KPMG Representative
Lyn Langford	fundraising committee
Robert Clare	Open Heart Charity
Yvonne Griffiths	" " "
Ena Wanliss	" " "
Otoa Wilson	
John Bryan	Excel Security
Clinton Pickering	
Simone Tingling	Part-time accountant
Danette Johnson	CUMI staff
Loraine Shaw	CUMI Staff
Luke McKenzie	CUMI client/cook
Icilda Chisholm	CUMI cook

***Apologies:**

Norma Graham	Director
Catherine (Trina) DeLisser	Director
Richard Whitfield	
Joan Manderson	
Debbi Roof -	CRH Occupational Therapist
Dr. Lisabeth Crossman	
Patricia Sutherland	JMMB – Kingston
Lloyd B. Smith	

The meeting was called to order at 5:35pm by the Chairperson. "Welcome" extended to all present, then apologies accepted for absentees. Sylvia offered a word of prayer to commence the proceedings.

KPMG representative requested for the audit report to be brought forward on the agenda; this was granted by the chair/board. Karen then made her comments as it related to the accounting/auditing financial reports for 2011. The agreement payment schedule cost for audit reports 2009 - 2012 was mentioned as this has now ended and a new agreement is required. Karen promised to bring the matter to the attention of the KPMG senior partners and stated that this would not be too difficult to agree on.

Returning to the order of the agenda, at item #4 for correspondence and presentation, Mr. Robert Clare delivered a message of thanks for the NGO partnership and working relations between CUMI and Open Heart Charitable Mission, as part of the community psychiatric network with the Cornwall Regional Psychiatric department.

This was followed with Mr. Bryan from Excel, commenting that it was his opinion that the local JCF (police force) should have been invited to this meeting and should be working very closely with the community psychiatric team. He was informed that efforts were made to have the police involvement but unfortunately there were no responses.

Item #5 on the agenda was the reading of the 2011 AGM minutes recorded March 26th, 2012. This was read by Director/chair – Pearnel, moved by Lynn Langford and seconded by Jane Fray. The minutes were then accepted as read by all present.

Administrator's report:

The administrator presented the report for the period August 2011 – July 31st, 2012. The report stated that the rehabilitation day centre facilitated 3,528 client's visit averaging 14 daily with the ratio male to female 11:4. The meals served 5,825 (breakfast 2,486 & lunches 3,339). New admissions/intakes from the psychiatric department or community clinics total 5, plus 3 as re-admissions. 3 employed rehabilitated CUMI clients and others engaged periodically in day's work.

The day centre benefited from JMMB donations of 2 used/recondition computers for client's activities and Mr. Whitfield (Half moon) gave 3 used computers, two of which, with his consent was given to staff.

The report mentioned the collaboration and working partnership with the regional psychiatric department, Type V and community clinics, the mental health officers and other health professionals who provides the foundation for community mental health care deliveries, with the NGO's (CUMI, Open Heart Charitable

Mission Care Centre night shelter and churches). These NGO's community services complimented the mental health care to maintain the motto – ***there is no good health without good mental health.***

The CUMI 'Come Run' Fundraising Committee & supporters, in December 2011 partnered with the National Health Fund and presented the psychiatric department team (Psychiatric Emergency Maintenance Team [PEMT] and mental health officers), with an ambulance/bus to improve the transporting of the professionals to respond to the communities needs.

The CUMI Fundraising Committee, net proceeds from the CUMI October 2011 'Come Run' supported the development of the CUMI Trust Fund Investment with 3 million dollars.

KOKOBEENZ Ltd held there 2012 fashion show and donated \$20,000.00 to CUMI. Other supporters and contributors for the period are:

USA University -James Madison Alternative Spring Breakers-(12th year visitors). Sandals Foundation/Labour Day Project – exterior face lift of building, Globe Insurance coverage/GIK for CUMI assets 2011/2012.

Monthly cash donors - HART Group of Companies (Saffack & Cargo Handlers), Jamaica Money Market Broker's, Mrs. J. Shirley- (Total Barnett St), Mr. R I Whitfield and Ms. M. Makela-USA.

Regular GIK (gift-in-kind) donors: Jimmy's & Regal Bakeries, Hall's investment (cooking gas), J. Hamilton– attorney-at-law. **Lunches:** Faith Temple, Burchell Baptist churches and Half Moon Hotel.

Bills Paid & Current : KPMG auditing/billing for 2008, 2009 and 2010, the Jamaica Fire Brigade Inspector certification fees, Hawkeye electronic monitoring & Excel Security bills, statutory deductions for 2011/2012 with filing and the rehabilitation day centre parish council monthly rent.

The CUMI Trust Fund Accounts are monitored with assistance from JMMB portfolio manager, the RBTT/RBC cheque account financial reports-monitored and presented at the board meetings by Simone & Treasurer.

The daily operations of the CUMI Day Centre were supported by staff, volunteers and other team members. There were challenges dealing with thieves stealing the chain link fencing, nursery plants, water etc.

The administrator's report noted the ending of the JMMB/CUMI children's programme-July 2012, with a list of successes and achievements from the children.

Children's report

The children's report was presented by the programme coordinator, with special mention of Ottoa achievements. Ottoa then expressed her message of sincere thanks and appreciation to CUMI and JMMB.

Mr. Pickering and Lynn offered special commendation for the CUMI programme, for the good work's and successes that has benefited the clients and the children. This was unanimously approved by all persons present.

Financial Reports

The CUMI financial accounts, year up-to July 31st, 2012 was presented with an in-house projection to be audited by KPMG. It showed that the CUMI 'Come Run Fundraising, each year managed to make a significant addition to the building of the Trust Fund and at present the Trust Fund is totaling approximately 18 million JA dollars.

The two government debt exchange policies for the last two years has reduced the interest earned by the Trust and will continue to do so.

The in-house income total revenue (31/07/2012) – \$10,035,134.00 and the draft audit 2011 shows \$11,011,623.00.

Expenses for the same period - \$8,542,430.00 and draft audit 2011 shows \$9,784,708.00. (Net Income Loss in-house \$1,492,704.00 and draft audit \$1,226,915.00).

New Business

Lynn reported on behalf of Kathy Marley-Ames, the new chairperson For the CUMI 'Come Run Fundraising Committee board and supporters. She gave an update on the preparation for the 2013 event – 10k/ 5k run and walk which included a special children's section promotion and to increase sponsorship for- 'dare to run, dare to wear/dress'. She also provided the updated information for the registry which will be posted on the website.

The meeting was drawn to its ending with individuals expressing satisfaction coming from the reports.

It was moved and seconded (Lynn and Sonia) for the meeting to be adjourned at 6:55 PM.

Attention was drawn to the bottom of the agenda for the next regular meeting July 15th, 2013.